

International Welcome Desk



OUR SERVICES

ENJOY YOUR STAY SAFELY

We are delighted you have chosen to study at the University Federico II and to join our international community of students.

We are a team of dedicated advisors committed to enhance your student experience and provide you support for accommodation, residence permit, Codice Fiscale (Tax Identification Number), opening of bank account and other useful information before and after your arrival in Napoli.

“We are building something new – Be part of it”



Procedure di immigrazione
Immigration procedures



Conto corrente
Bank account



Assicurazione sanitaria
Health Insurance



Help Desk
Induction



Codice fiscale
Tax identification code



Students
Accommodation



OUR SERVICES

ENJOY YOUR STAY SAFELY



**International
Welcome Desk**

We just launched a new app that will allow you to manage all the key services more efficiently.

Download it NOW on:

App Store | Google Play Store – Search: **International Welcome Desk**



Get it on the
App Store



Get it on
Google Play

OUR SERVICES

ENJOY YOUR STAY SAFELY



**International
Welcome Desk**

**Tap here
to request
services**

You will be able to follow the procedure and receive updates directly on the App.

Be sure to have notifications ON!



! Important! !

You cannot apply for our services until your profile has been verified.

Register, upload your documents, and fill in your details.

Verification takes 24–48 hours. Check the app to see when your profile is confirmed.

GET STARTED

HOW TO REGISTER ON OUR APP



**International
Welcome Desk**

When you first download the app, the only action required is registration and uploading your initial documents:

- Passport (non EU) or ID card (EU)
- University admission letter

When applying for services you will be required to upload additional documents, such as your visa or your signature.



HOUSING

FIND THE RIGHT HOUSE FOR YOU



We provide an Accommodation Service that supports you to find a flat or a room for your stay in Italy.

Our effort is to negotiate with owners and give service of consultancy, assistance, linguistic mediation and legal oversight on the contracts.

Temporary stay → Airbnb

Long term → 5/12 month-contract

Partnerships: TricTrac Hostel,
CampusX

- **place in shared double room** → rent 250€/350€ + utilities
- **single room** → rent 380€/500€ + utilities
- **studio** → rent 600€/900 € + utilities



If you need any further information or support, please join our Facebook group **[International Welcome Desk 2025-2026](#)** or contact **accomodation@unina.it**

HOUSING

FIND THE RIGHT HOUSE FOR YOU



Register on our web-portal studentsaccommodation.it .
Search and choose based on your needs, then book the accommodation you prefer directly from our website.

The screenshot displays the website's interface for viewing accommodation options. At the top, there are filter icons for Wi-fi, Aria condizionata (Air conditioning), Animali domestici (Pets), Fumatori (Smokers), and Riscaldamento centralizzato (Central heating). Below these are two main room images: the left one is labeled 'FOTO PARTI COMUNI' and the right one has a play button icon. To the right of the images is a floor plan. Below the images, the text 'Le altre stanza nell'appartamento' is visible. At the bottom, there are three columns of room listings:

Room Type	Price	Area	People	Cars
Stanza tripla			3	3
Stanza singola	400 €	90 m ²	1	1
Stanza doppia	600 €	90 m ²	2	2
Stanza singola	400 €	90 m ²	1	1
Stanza singola	400 €	90 m ²	1	1
Stanza singola	400 €	90 m ²	1	1

The bottom row shows three room images with labels: 'LA TUA SCELTA' (Your choice), 'ALTRE STANZE DISPONIBILI' (Other available rooms), and 'STANZE OCCUPATE' (Occupied rooms).

HOUSING

FIND THE RIGHT HOUSE FOR YOU: **CX NAPLES | CENTRALE**

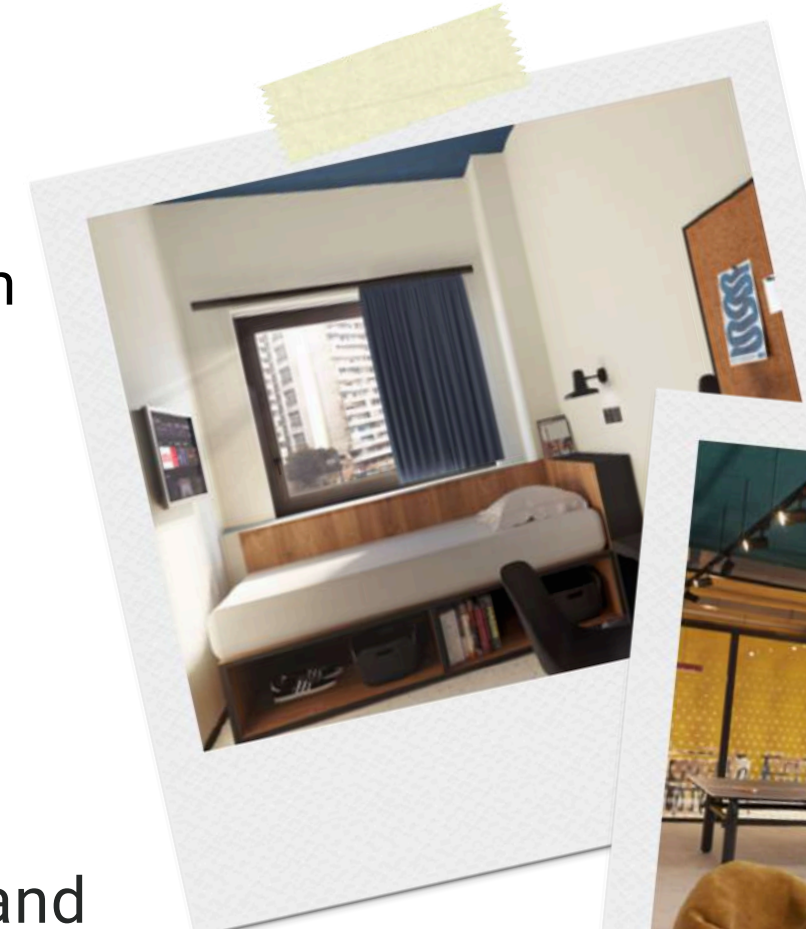


The International Welcome Desk is partnering with **Campus X**, a student housing company that offers modern, safe, and accessible accommodation for students. The new **CX Naples | Centrale** residence at **Via Galileo Ferraris 4**, prime central location near the historic center and main university campuses, will be available from **September 25, 2025**.

Accommodation Options:

- **Studio** : Single room, private bathroom
- **Studio Prime/Large** : Double room, kitchen, shared bathrooms
- **Coliving** : Single room in 2 or 3-room apartment, shared living/kitchen & bathrooms

The residence also offers study room, lounge, 24/7 reception, gym, cafeteria and many other amenities.



Find all the info in our app!

TAX IDENTIFICATION CODE

(CODICE FISCALE)



Codice fiscale
Tax identification code

The Tax Identification Code or Codice Fiscale is mandatory for a wide range of activities, such as opening a bank account, enrolling in the national health service, renting an apartment, or setting up a fixed telephone line, among other procedures.

Request your tax code through our app by selecting the service titled “Codice Fiscale Request” under Immigration or Welcoming Services. Please upload:

- Passport or European Identity Card
- Italian Visa (required for non-EU citizens)
- Your signature

The average processing time for the Codice Fiscale is between 2 to 3 weeks. Therefore, we recommend that you initiate the application process as soon as you have all the required documentation in hand.

IMMIGRATION PROCEDURES

RESIDENCE PERMIT



Procedure di immigrazione
Immigration procedures

If you are a non-EU student and you have a D-Type Italian VISA FOR STUDY you must apply for a residence permit for study purposes within 8 working days from your arrival in Italy (Fees: 110€ approximately).

To apply for the Residence Permit you will need:

- a “yellow kit” from the Post Office and a 16€ duty stamp;
- a complete copy of your Passport (blank pages not included), visa and entry stamp included;
- a copy of the acceptance/invitation letter issued by UNINA;
- hosting declaration (dichiarazione di ospitalità) if there is not a contract / house contract + cessione di fabbricato form
- a copy of your health insurance policy.

You will be able to book an appointment through our app and we will gladly help you fill the form and answer all your questions.

BANK ACCOUNT

QUICK AND EASY



Conto corrente
Bank account

The International Welcome Desk can support you find a bank that can offer the best solution according to your needs.

To open a bank account the following documents are usually needed:

- ID card / Passport;
- Residence permit (NON EU);
- Tax Identification Code.
- House Contract
- Italian Mobile Phone
- Invitation letter

At the end of your stay, before leaving, you must close the bank account you opened in Napoli. The procedure is free of charge and you can arrange an appointment with the bank officer to complete it.

NB: If you are in possess of an EU bank account keep it and it works under the same condition as an Italian.

LIVING IN NAPLES

COSTS AND LIFESTYLE



The cost of living in Naples can vary depending on your lifestyle and personal preferences. Here is a rough estimate of monthly expenses in Naples:

1. Basic utilities can cost around €100 to €150 per month.
2. Groceries costs can vary, but on average, a person can spend around €200 to €300
3. Transportation can cost around €40 to €50.
4. Mobile phone plans vary but expect to spend around €15 to €30 per month.

We recommend arriving in Naples with a minimum amount of €3,000 to cover the necessary expenses.

Please note that these estimates are approximate and can vary based on individual circumstances and choices.

CONTACT US

IWD OFFICE

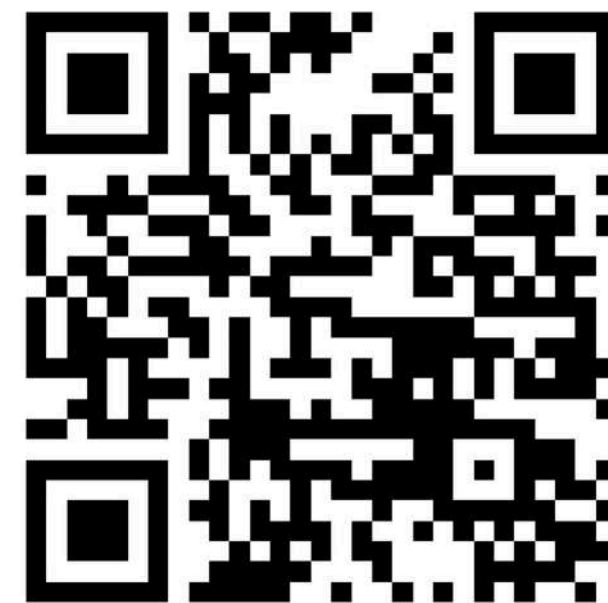
Piazza Santa Maria La Nova, 12
1st floor on the left
80138 Napoli
(only by previous appointment)

PHONE NUMBERS

- ☎Tel: 081 0482669
- ☎Whatsapp: +39 388098713
- ☎Accomodation Whatsapp:
+393245947719

EMAIL

Accommodation services email:
accomodation@unina.it



APP

Search:
International
Welcome Desk

Send messages via
“Communication”