



**SULIEIA**

**UNIVERSITA' DEGLI STUDI DI NAPOLI FEDERICO II  
COINOR**

**NOTICE OF SELECTION FOR THE ASSIGNMENT OF 10 FINANCIAL GRANTS WITHIN THE  
FRAMEWORK OF THE TRANSNATIONAL PROJECT TNE 23-00011**

*(PUBLIC NOTICE – SELECTION FOR THE ASSIGNMENT OF 10 FINANCIAL GRANTS, Ref. TNE23-00011)*

**GIVEN** the Law of August 2nd, 1990, n. 241 “Nuove norme in materia di procedimento amministrativo e di diritto di accesso ai documenti amministrativi” “New regulations on administrative procedures and the right of access to administrative documents” and subsequent amendments and/or additions;

**GIVEN** the applicable University Statute;

**GIVEN** the Regulation (EU) 2016/679 of the European Parliament and of the Council on the protection of natural persons with regard to the processing of personal data - hereinafter EU Regulation 2016/679 - relating to the protection of individuals with regard to the processing of personal data, and the related National legislation of the Code regarding the protection of personal data, Legislative Decree N. 196/2003, as modified and integrated by Legislative Decree No. 101/2018;

**CONSIDERING** the Regulation of the University of Naples Federico II regarding the processing of personal data, issued with D.R. 1226/2021;

**CONSIDERING** that, through Directive No. 188 dated June 26, 2024, the Ministry of Universities and Research approved the list of projects eligible for funding under the funds established by Directive No. 167 dated October 3, 2023; and that the project proposal “Supporting Universities in digital transition, educational innovation, & environment protection fostering the Launch of Italian Educational Institutions Abroad - SULIEIA” (code TNE23-00011) was deemed eligible and fundable for the amount of € 1.839.490,50;

**CONSIDERING** The project has been approved , titled “Supporting Universities in Digital Transition, Educational Innovation, & Environment Protection Fostering the Launch of Italian Educational Institutions Abroad (SULIEIA).” This initiative aligns with the provisions of the National Recovery and Resilience Plan (PNRR) – Mission 4 – Component 1, “Enhancing Education Services from Early Childhood to University,” Investment 3.4, “Advanced Teaching and University Skills,” Sub-investment T4, “Transnational Initiatives in Education,” funded by the European Union – NextGenerationEU - CUP E41I24000240006

**GIVEN** the Administration Board decree of 2nd October 2024 and subsequent with which the administrative and accounting management has been entrusted to the Centro di Servizio di Ateneo per il Coordinamento dei Progetti Speciali e l’Innovazione Organizzativa dell’Università degli Studi di Napoli Federico II – COINOR;

## **DECLARES**

### **ARTICLE 1**

#### **General Provisions**

The University of Naples Federico II, leader project partners, announces a selection procedure for the assignment of 10 financial grants for advanced training activities addressed to international postgraduate students within the project “Supporting Universities in Digital Transition, Educational Innovation, & Environment Protection Fostering the Launch of Italian Educational Institutions Abroad (SULIEIA) - CUP E41I24000240006. This initiative aligns with the provisions of the National Recovery and Resilience Plan (PNRR) – Mission 4 – Component 1, “Enhancing Education Services from Early Childhood to University,” Investment 3.4, “Advanced Teaching and University Skills,” Sub-investment T4, “Transnational Initiatives in Education,” funded by the European Union – NextGenerationEU. The SULIEIA project, aims to promote the internationalization of Italian universities and highlight the Italian higher education model as a 'best practice' worldwide, as specified by the Ministry of University and Research (MUR).

### **ARTICLE 2**

#### **Eligibility and admission Requirements**

In order to be eligible for the selection mentioned in article 1, applicants:

- Must be international students (European and non-European) from the partner and affiliated universities of the SULIEIA project. International students are defined as individuals who, regardless of their citizenship, have obtained a Degree from an institution outside the Italian education system.
- Have a Master’s or Ph.D. degree;
- Be proficient in the English language.

The duration of the mobility is from 3 to 6 months.

### ARTICLE 3

#### Application Submission Procedure

The notice is available since the publication date of this announcement and will close mandatorily (and under penalty of exclusion from the selection procedure) at 12:00 PM on June 10<sup>th</sup> 2025 .

**To apply for the selection process, each candidate must have a valid email address.  
Below are the steps to complete the registration procedure.**

The application form must be submitted exclusively online by sending an email to the email addressed to [sulieia@unina.it](mailto:sulieia@unina.it) attaching compulsory the following documents in a single ZIP file:

- 1) Submission Form (Attachment 1) signed by the candidate and accompanied by a front and back copy of a valid identification document; (Limit: 1 file, Max size: 10MB, Allowed formats: PDF, Image);
- 2) Curriculum Vitae (Upload file: Limit: 1 file, Max size: 10MB, Allowed formats: PDF, Image);
- 3) Certificates (Bachelor's or Master's degrees, doctoral research, professional development courses, training programs, activities at research institutions, etc.) (Limit: 1 file, Max size: 10MB, Allowed formats: PDF, Image);
- 4) List of qualifications and/or publications (Limit: 1 file, Max size: 10MB, Allowed formats: PDF, Image);
- 5) Recommendation letter from the professor of the department of a University affiliated with the SULIEIA project (Limit: 1 file, Max size: 10MB, Allowed formats: PDF, Image);

Failure to comply with the instructions provided above will prevent admission to the selection and result in exclusion from the procedure.

All communications concerning the selection will be communicated exclusively via online publication on the Official Noticeboard of the University of Naples Federico II (available on the University website <https://www.unina.it>).

### ARTICLE 4

#### Evaluation Committee

The Evaluation Committee will be appointed after the final deadline for submission of the applications. Its composition will be announced through a notice, published exclusively in the Official Noticeboard of the University (available at <https://www.unina.it>).

### ARTICLE 5

#### Selection procedure

The selection procedure will consist in an evaluation of the presented documentation based on the following criteria with a maximum overall score of 15 points:

- Academic and professional achievements (Curriculum Vitae, Certificates and publications recommendation letters, portfolios, etc.): up to 10 points.
- English language certification (Cambridge ESOL, PET/FCE, IELTS, ETS, TOEFL etc) up to 5 points

## **ARTICLE 6**

### **Ranking and Tie-Breaking Criteria**

The merit ranking list will be drawn up by the selection committee only based on the evaluation of the documents sent by candidates.

In the event of a tie, the financial grant will be awarded to the younger candidate. Female candidates, or those identifying as such, will receive an additional bonus of 2 points by the project guidelines.

The committee's decisions are final and binding. The COINOR office will verify the regularity of the upload of the applications and the possession of the requirements of the candidates admitted to the evaluation.

The final ranking list will be published in the Official Noticeboard of the University of Naples Federico II (available at <https://www.unina.it>) and it has the value of notification.

In the event of non-acceptance/ withdrawal from the financial grant, the winners must give written notice by e-mail to [sulieia@unina.it](mailto:sulieia@unina.it), to allow for any further sliding of the ranking list.

The ranking list of the eligible candidates will be scrolled down until all the financial grant being made available for the call are awarded.

## **ARTICLE 7**

### **Acceptance**

Following the publication of the approving act decree of the merit ranking List for the Sulieia financial grants within the mandatory deadline of 5 days, the winner must send by e-mail to [sulieia@unina.it](mailto:sulieia@unina.it) the declaration of acceptance (attachment 2) without reservation and under the conditions of the notice of competition, under penalty of forfeiture. With aforementioned declaration, the assignee must also give explicit assurance, under his or her own responsibility, that he or she does not incur the incompatibilities provided in Article 8 of this notice. The same shall undertake to communicate any variation, which may occur during the year with respect to what has been declared.

## **ARTICLE 8**

### **Financial Grant**

No. 10 financial grants are provided to candidates with the highest score. The grant supports internships or a PhD thesis project at UNINA.

Beneficiaries of mobility grants will be entitled to travel and subsistence contributions as determined by the European Commission. The subsistence allowance amounts to €1,000.00 per month, before deductions as per the current regulations, for a maximum of 6 (six) months. The monthly amount due will be assigned for the number of months corresponding to the duration of the accepted mobility period.

If the winner has a familial duty, an additional budget of Euro 200 per month will be allocated to support single parents (SO8 of the Project) through a document proving this condition. The total amount will be distributed as follows: 80% at the contract signing, and the remaining balance will be due after the completion of activities certified by the UNINA coordinator.

The disbursement of this financial grants is incompatible with the receipt of other financial grants provided for the same purpose by the University of Naples or similar grants or subsidies during the period of the mobility.

## **ARTICLE 9**

### **Signing of the financial agreement**

Candidates awarded a mobility grant for study and training activities will be contacted to sign a Financial Agreement contract between the Institution and the Beneficiary, prepared by the Project Office of the COINOR.

## **ARTICLE 10**

### **Obligations of the signatories**

In order to obtain the grant recipients must:

- a) Begin activities on the date agreed upon by the institutional coordinator at UNINA.
- b) Perform the activities regularly and continuously for the duration of the full financial grants.
- c) Submit a comprehensive and documented report on the activities performed at the end of the course, approved by the UNINA coordinator.

No later than 7 days after the mobility period ends, the personnel involved must submit the following original documentation to COINOR:

1. A final certificate issued by the University of Naples Federico II certifying the activities carried out, specifying the days and hours dedicated to such activities.

The recipient will forfeit the financial grant if they fail to fulfill any of the above obligations or are found guilty of serious misconduct.

## **ARTICLE 11**

### **Access to documents**

Applicants have access to documents concerning the selection procedure, in accordance with the current legislation. This right will be exercised in the manner prescribed by the University Regulations laying down the rules on administrative procedure and the right of access to documents, issued with the Dean Decree n. 2294/2010 and subsequent amendments and additions.

## **ARTICLE 12**

### **Personal Data**

Information on the processing of personal data in accordance with Article 13 of Regulation (EU) 679/2016 laying down rules on the processing of personal data and the code on the protection of personal data, Legislative Decree n.196/2003 integrated and amended by Legislative Decree n.101/2018. By completing, delivering and transmitting the forms provided for participation in this 6 selection notice, the person provides his or her personal data to the University of Naples Federico II and assumes the quality of "data subject" to the processing of such data in accordance with Article 4, 1) of the EU Regulation.

Exclusively for problems concerning the non-compliant processing of personal data, it is possible to contact the Data Controller by sending an email to the following address: [ateneo@pec.unina.it](mailto:ateneo@pec.unina.it); or to the Data Protection Officer: [rpd@unina.it](mailto:rpd@unina.it); PEC: [rpd@pec.unina.it](mailto:rpd@pec.unina.it). For any other requests related to this procedure, please contact, instead, the COINOR at the following address: [coinor@unina.it](mailto:coinor@unina.it). The concerned parties have the rights referred to the articles 15-22 of the EU regulation. The complete information related to the collection of the personal data processing in this procedure is reported on the University website <http://www.unina.it/ateneo/statuto-e-normativa/privacy>

## **ARTICLE 13**

### **Final Provisions**

The University reserves the right to exclude at any time the applicants participating in the procedure pursuant to this notice for failure to comply with its provisions or within the time specified or for default of the applicants' requirements. The exclusions are made with a Director's Decree. Exclusions will be notified exclusively by online publication in the Official Noticeboard of the University of Naples Federico II (available at the site <https://www.unina.it>),

Attachment 1: Submission form

Attachment 2: Declaration of acceptance

Naples, Date 09/05/2025

**F.to The Director of COINOR**