



INTERNATIONAL WELCOME DAY 24-25

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Dear Colleagues, and Students,

We are happy to announce our International
Welcome Day 2024-25 @UNINA.

We would like to invite you to participate
in this event which will be held
from 10.00 a.m. to 1.00 p.m.
of 17th September 2024
@Monte Sant'Angelo Campus Via Cinthia, 26

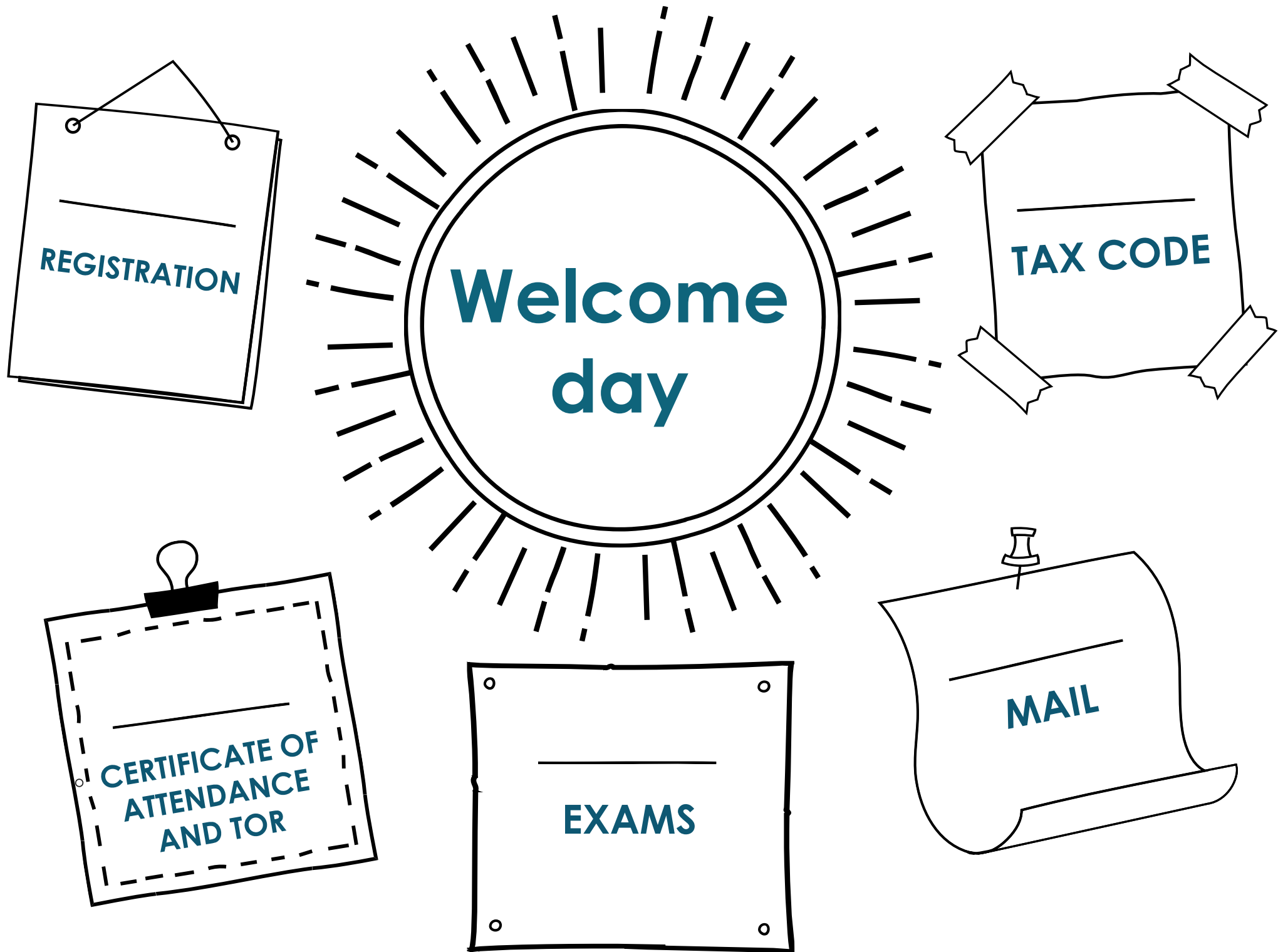
and 24th September 2024
@Largo San Marcellino, 10 (City Center)

Contacts

Ufficio Erasmus+ e Mobilità
Internazionale - UE+MI
international@unina.it
+39 0812537101
+39 0812532800



UNIVERSITA' DEGLI STUDI
DI NAPOLI FEDERICO II



REGISTRATION

Welcome
day

TAX CODE

MAIL

EXAMS

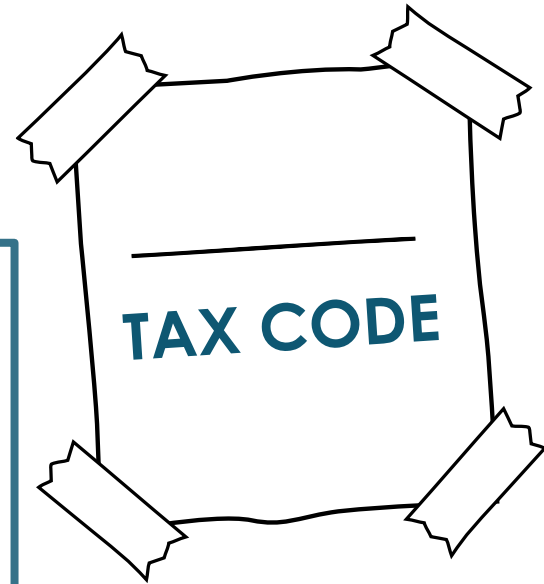
CERTIFICATE OF
ATTENDANCE
AND TOR



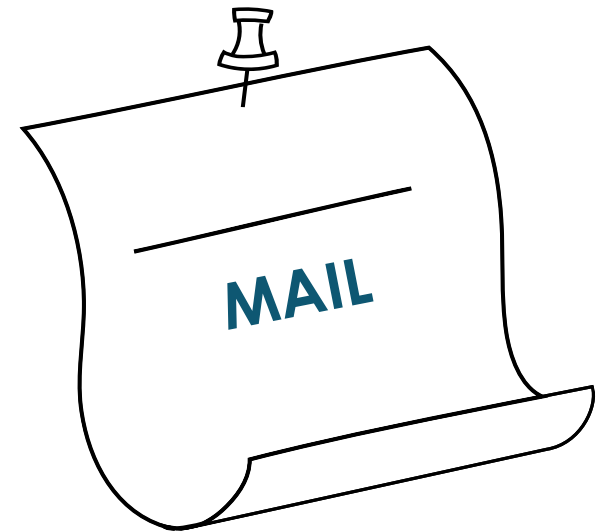
- In order to be registered and receive the Certificate of Arrival, the student number and the PIN Code, please send a mail to our International Office attaching your travel documents (flight tickets). Your registration certificate will be uploaded in the platform mobility.unina.it. If you are not able to find it, don't hesitate to come to us and we will show you where it is!
- Our Erasmus Office will fill in and sign all the documents requested by your University. Remember to send them by mail or if you want, bring them printed and filled out at the Office.
- NON EU Students have to request the residence permit
- (PERMESSO DI SOGGIORNO).
For assistance, they can contact our International Welcome Desk.
- For Learning Agreements and other information about didactics you need to contact your Academic coordinators. As already shared in the welcome emails, the list of the Academic Coordinators is available at <http://www.international.unina.it/erasmus/>

- The Codice Fiscale is the tax code in Italy. It's an alphanumeric code consisting of 16 characters.
- It is the only way to identify unambiguously individuals and it is necessary for several purposes, e.g. open a bank account, receive payments or scholarships, etc. . .
- To request the tax code you can apply on the website of the INTERNATIONAL WELCOME DESK (IWD) to this link :

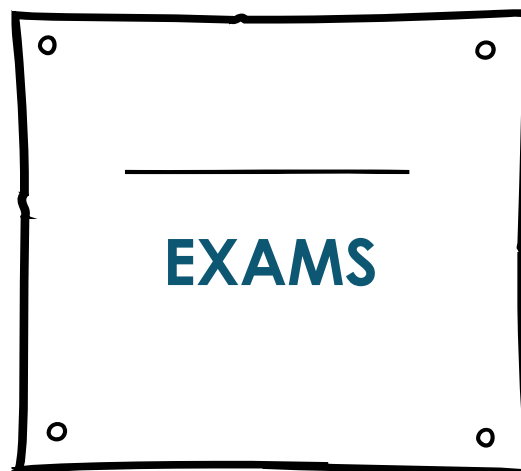
<https://www.isu-services.it/it/universities/universita-degli-studi-di-napolifederico-ii>



- You will receive an e-mail from our IT Center with instructions for creating your personal Unina email account with a PUK CODE (Be aware that the PUK is not the same as PIN number)
- Once activated your Unina account, you will be able to access the University Wi-Fi connection, the reserved student area of docenti.unina.it and Microsoft Teams.
- For more information and FAQ about Microsoft Teams, please visit <https://softwareesso.unina.it>



- Exams are held in January and February for the first term, June and July for the second term. In September there is a special session.
- Grades are given on a scale from 1 to 30 cum laude, the minimum grade to pass an examination being 18. Failures are not reported on the Transcript of Records, unless specifically requested during the examination to the professor.
- Erasmus students do not have to book exams on the Segrepass platform. They will just have to inform the professor via e-mail about the date of the exam session in which they intend to take the activity and present themselves at the exam with their PIN for registration.
- If you take a written exam and the Professor gives you a grade, you can accept your mark giving the PIN number to him in order to get the registration done.



EXTENSION OF THE ERASMUS PERIOD

- If you are willing to extend your studies here, you can fill out the form that you'll find on the website international.unina.it
- Once signed from your University and your Academic Coordinator, you'll have to upload it in mobility.unina.it
- If you extend your Erasmus, you can request a new registration certificate with the updated dates.

- At the end of your Erasmus studies you can request the final certificate of attendance and the Transcript of Records by mail attaching your return flights. As for the registration, you will find them in mobility.unina.it
- You can always come in person to our Office to check the status of your exams before you finish your Erasmus (Remember the names and the dates of exams passed!).





**THANKS FOR
THE ATTENTION**



INTERNATIONAL WELCOME DAY 24-25



CORSO UMBERTO I, 40

Mon. –Wedn. –Fri.

9.00 am – 12.00 am

Tue. and Thur.

9.00 am-12.00 am / 2.30 pm- 4.30 pm



Facebook:

International - Unina "Federico II"

Instagram:

internationalunina



UE+MI TEAM:

**Marta Maciocia, David de
Simone, Ludovica Lombardi,
Alessia De Michele, Gerardo
Imperato, Emanuele Barletta,
Anna Perriccioli, Paola De
Matteis, Carmine Guida, Lupo
Simeone, Luigia Mondo**

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